## LOCAL HIGHWAY PANEL REQUESTS PROCESS

The following process is specifically for the use of Parish/Town/ Councils, Borough Ward Councillors, Residents' **Associations** and Neighbourhood Action STEP 8 Police groups (NAPs) once STEP 1 Recommended sufficient support for a schemes forwarded to scheme has particular the Cabinet Member Problem is identified for Highways & been Transportation for approval and sign off STEP 2 STEP 7 **Sufficient Support** Deliverable requests Gathered from added to the schemes Parish/Town list for consideration of Councillors, Resident Panel Members Associations or NAPs STEP 6 STEP 3 Deliverable schemes Requestform completed and shared with LHP Chair and Divisional County submitted to Highways Councillors Liaison Officer STEP 5 STEP 4 Highways Liaison Scheme request shared received: Officer to take through with Ward required validation to Borough/County Councillors for identify feasibility of scheme comment